

## TAILOR JOB DESCRIPTION

### POSITION SUMMARY

Assures uniforms and linen repairing in order to assist the Hotel Storekeeper and Assistant Hotel Storekeeper Uniform in all their functions, in accordance with Company procedures.

### ESSENTIAL DUTIES AND RESPONSABILITIES

- Checks the correct size of the uniforms given during the dressing operation of the embarking Crew, in order to adjust promptly the uniform if necessary, in accordance with Company procedures.
- Adjusts the Crew Members uniforms, in order to maintain their appearance as per Company standards.
- Reports immediately to the Hotel Store Keeper or to the Inventory Officer any non conformities or malfunctioning of the Personal Protective Equipment, the technical machines used in the stores and the Safety Equipment, in order to provide a fast and effective solution.
- Assists the Hotel Storekeeper replacing vacancies in the Store Rooms in order to provide linen or prepare the approved Customer Orders, in adherence with Company procedures.
- Provides tailoring and repairing work when necessary, according to previous uniform and linen duties organization.
- Assists the Hotel Storekeeper during the physical inventories in order to divide the material into micro categories, according to Company procedures.
- Supports the Assistant Hotel Storekeeper-Uniform/Linen in keeping clean and tidy the storeroom, dividing and storing items in their proper places.
- Supports the Hotel Storekeeper during loading and offloading operation, in order to carry the material from the embarkation gate to the main store, according to Company procedures.
- Reports the any increase of consumption or out of order items to the Assistant Hotel Storekeeper-Uniform/Linen and the Hotel Storekeeper in order to provide a fast intervention, in accordance with Company procedures.
- Takes active part in a work environment that support a successful safety culture. Is a dynamic contributor in following safety policy and procedure.
- Follows the instructions received as per protocol applied on Covid-19 spread prevention rules.
- Supports an effective health and safety culture proactively informing Guest on any infringement or missing application of procedures and reporting to the Head of Department the critical situation.
- Maintains a high responsible approach applying social distancing rules also during non-working activities.

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- Supports the new organization of the onboard activity performing tasks enhancing health standards (i.e. temperature screening, sanitization of the working place, instructions to passengers).

#### REQUIREMENTS:

- Experience 2 years as a apprentice tailor or technical studies.
- Ability to effectively deal with internal and external guests, some of whom will require high levels of discretion, patience, tact and diplomacy.
- Knowledge of principles for providing exemplary customer service including problem resolution and achievement of quality service standards. Sanitation and Environmental knowledge.
- Be able to work with international team members and adequately follow orders

#### LANGUAGE REQUIREMENTS:

- Excellent ability to speak English clearly, distinctly and cordially (intermediate level B1-B2 +).
- Excellent ability to understand, read and write English in order to interpret written procedures, policies and manuals. This includes the ability to give and receive instructions in written and verbal forms and to effectively present information and respond to questions from guests, supervisors and co-workers.

#### PHYSICAL REQUIREMENTS:

- While performing the duties of this job, the shipboard employee is regularly required to stand; walk; use hands to touch, handle, or feel; reach with hands and arms; talk or hear; and taste or smell. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus.
- Extensive travel from ship to ship with varying accommodations and resting opportunities require good health. Active management of health through diet and exercise is a key for prolonged success in the position.
- All shipboard employees must be physically able to participate in emergency lifesaving procedures and drills. Full use and range of arms and legs as well as full visual, verbal and hearing abilities are required to receive and give instructions in the event of an emergency including the lowering of lifeboats.
- The employee must have the ability to lift and/or move up to 50 pounds.

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### LEADS WITH PASSION, DRIVE AND ENERGY

- Promotes team unity at all levels within the Team and collaborates well with shipboard and shore side management.
- Shows motivation to learn and grow in the department

### ACTS WITH INTEGRITY

- Creates a climate of trust, mutual respect, and a professional image. Is highly organized.
- Able to work closely as member of a large team and has self-discipline throughout their time on board.
- Maintains guests' and employee confidence and protects the organization's reputation by keeping guest and company information confidential.
- Works closely and cooperates with superiors, colleagues in order to achieve the highest possible passenger satisfaction from the products served.
- Attends meetings, training activities, courses and all other work-related activities as required.
- Enhances department and company reputation by accepting ownership and accomplishing a diversity of requests while exploring opportunities to add value to job accomplishments.
- Projects a favorable image of the company, promotes its aim and objectives, and fosters and enhances public recognition and acceptance of all its areas and endeavors.

### BENEFITS:

- Contract with an average length of 6 - 8 months.
- Free food & shared accommodation (2 – 4 people per cabin).
- Crew areas activities on board (gym, crew bar, shore excursions, social activities, crew events, etc.)
- Joining tickets: As per the company standards.
- Repatriation tickets: are provided by the company.
- Visa expenses reimbursed on board.

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- Earn recognition and career advancement opportunities.



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